

How to file a complaint or obtain additional information

If you have a complaint, you may file a signed, written complaint form up to 180 days from the date of the alleged discrimination.

The complaint should include:

- Your name, address and telephone number.*
- The name and address of the agency, institution, or department you believe discriminated against you.*
- How, why, and when you believe you were discriminated against. Include as much specific, detailed information as possible about the alleged acts of discrimination, and any other relevant information.*
- The names of any persons, if known, whom Boonslick Regional Planning Commission may contact for clarity of your allegations.*

A complaint form and process information can be found at boonslick.org.

Please submit your complaint to the following address:

**Boonslick Regional Planning Commission
Cory Schmitt, Title VI Coordinator
111 Steinhagen Road
Warrenton, MO 63383**

**“NO PERSON IN THE UNITED STATES SHALL, ON THE GROUND OF RACE, COLOR, OR NATIONAL ORIGIN, BE EXCLUDED FROM PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE SUBJECTED TO DISCRIMINATION UNDER ANY PROGRAM OR ACTIVITY RECEIVING FEDERAL FINANCIAL ASSISTANCE.”
(42 U.S.C. 2000D)**

BOONSLICK REGIONAL PLANNING COMMISSION

YOUR RIGHTS UNDER TITLE VI

OF THE CIVIL RIGHTS ACT OF 1964



BOONSLICK REGIONAL PLANNING COMMISSION'S TITLE VI COMMITMENT

The primary goal of Boonslick Regional Planning Commission's Title VI plan is to ensure awareness of and compliance with the provisions of Title VI and the responsibilities associated with Title VI of the Civil Rights Act of 1964 and other laws.

BRPC is readily available to provide you with technical assistance, resources, guidance, and any other information in regard to Title VI. Please do not hesitate to call our office for further assistance.

WHO MUST COMPLY WITH TITLE VI?

All entities that receive financial assistance from the federal government.

TITLE VI FEDERAL-AID CONTRACT PROVISIONS

All federal-aid contracts must include contract assurance language in compliance with Title VI of the Civil Rights Act of 1964. Contractors and subcontractors may not discriminate in selection and retention of subcontractors and cannot discriminate in their employment practices in connection with highway construction projects assisted by the federal funds.

LIMITED ENGLISH PROFICIENCY (LEP)

Limited English Proficiency (LEP) status includes persons who do not speak English as their primary language and who have a limited ability to read, speak, write or understand English. These individuals are entitled

to language assistance at no cost to them. The federal government and those receiving assistance from the federal government must take reasonable steps to ensure that LEP persons have meaningful access to the programs, services, and information those entities provide.

AMERICANS WITH DISABILITIES ACT (ADA)

The Americans with Disabilities Act (ADA) of 1990 provides civil rights protection to person's with disabilities in the areas of employment, public accommodations, services made available by state and local governments, transportation and telecommunications. The ADA calls for the removal of communication and architectural barriers. Individuals covered by the ADA are those with a physical or mental impairment that substantially limits life activities or someone perceived as having a disability.

ENVIRONMENTAL JUSTICE (EJ)

Environmental Justice refers to the federal government policy that all agencies will identify and address disproportionately high and adverse human health or environmental effects of their policies, programs, and activities on minority populations and low-income populations.

WHAT IS TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 AND THE TITLE VI PROGRAM?

Title VI of the Civil Rights Act of 1964 states: "No person in the United States shall, on the grounds of RACE, COLOR, or NATIONAL ORIGIN, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under a program or activity receiving federal financial assistance."

The Title VI program is made up of the Title VI Civil Rights Act of 1964 and other related laws as included in the brochure.

**READ MORE ABOUT TITLE VI AT
BOONSLICK.ORG/TITLE-VI/**

DISCRIMINATION PROHIBITED BY TITLE VI

Discriminatory action or effects are those that are made based upon a person's race, color, or national origin, and may include, but are not limited to:

- Denying a person access or equal access to a service or program;
- Denying a person the opportunity or equal opportunity to participate in a program through the provision of services or otherwise;
- Providing a service to a person that is different, or is provided in a different manner, than the same service provided to others under the program;
- Treating a person differently from others in determining whether he/she meets the criteria necessary to receive services or participate in a program;
- Subjecting a person to segregation or separate treatment in any matter related to his receipt of services.